CAFe Usage Policy:

Service Providers

DAGSer - Service Management Department

July 2011

Table of Contents

1. Introduction

The *Comunidade Acadêmica Federada* (Federated Academic Community) or CAFe is a federation whose members are Brazilian academic and research institutions. Through CAFe, users maintain all information at their home institution and can access web services offered by the other institutions belonging to the Federation.

Adopting CAFe as service provider allows an institution to furnish services to identity providers in this Federation without having to maintain records of these users in its own data bases.

As a result, this form of adoption should include a *Especificação Técnica do Serviço* (Technical Specifications of the Service) where the interest, feasibility and fit to CAFe are evaluated throughout the adoption process.

2. Definitions

Expressions and abbreviations used in this document:

- **User organizations:** any institution qualified to use RNP network services;

- **Digital identity:** unique and persistent client organization user records;

- **Credentials:** data for user authentication, associated with the corresponding digital identity, containing, at least, a login and password;

- **Metadata:** describes the service and identity providers as well as the information to validate Federation information;

- **Protocol:** convention or standard controlling and allowing for connections, communications or data transfer between two computer systems;

- **Service Provider:** organizations offering services to user communities participating in the Federation;

- **Identity Provider:** organizations which group users and provide information about them using authentication processes;

- **CAFe Technical Specifications:** Federation technical information, available on the service's web page on the RNP website;

- **Technical Specifications of the Service:** document with a technical description of the service being offered to CAFe identity providers;

- **Identity Management Advisory Committee** *("Comitê Assessor de Gestão de Identidade")***:** group responsible for advising RNP on issues involving policies, standards, requirements, good practices, service/identity provider adoption, as well as preparing action plans;

- **Identity Management Technical Committee** *("Comitê Técnico de Gestão de Identidade")***:** group responsible for providing technical support to formulate recommendations to the CAFe Advisory Committee.

3. Target Public

Any institution may use services made available to it which have been authorized by the Identity Management Advisory Committee and approved by RNP.

4. Accreditation

Evaluation and consequent authorization to make a specific service available in the Federation are to be made on a service-by-service basis and not by institution. This means that each service must be submitted separately for adoption.

5. Requirements

The client organization must have the necessary technical and human resources available to join CAFe and subsequently serve the users of the service to be made available. The sizing of these resources is to be made by the institution itself based on its expectations on usage of the service.

In addition, the institution should send the RNP a document with the Technical Specification of the Service, which will be used as a criterion of evaluation and approval in the adoption process.

6. Terms of Usage

Service Providers must:

- respect the privacy and any other restrictions related to identity information received from other CAFe participants;

- not share, disclose or permanently store information received from any CAFe participant, without formal consent of that participant;

- obtain and install updated Federation metadata at least once every thirty days;

- receive and assist the team designated by CAFe to perform audits;

- interpret the metadata formats used by the Federation as described in the "CAFe Technical Specifications";

- when using certificates, respect the restrictions described in the "CAFe Technical Specifications";

Failure to respect any of these conditions will subject the client institution to penalties, which may range from a simple warning to legal proceedings.

7. Price

The price to be charged for adoption and use of this service, as well as any possible discounts or exemptions, will be specified on the service page, on the RNP website.

8. Final Considerations

Federated services are maintained exclusively by the service providers. Therefore, it is not CAFe's responsibility to answer for their availability, scalability and continuity.

Unilateral agreements on the use of the service should be dealt with specifically between service providers and identity providers, in such a way that there is no obligation to provide federated services to all identity providers participating in the Federation.

9. Contact Information

Any questions related to this usage policy may be directed to the Service Desk at: sd@rnp.br.